

**TASFAA Executive Board Meeting
Embassy Suites Hotel
Murfreesboro, TN
October 29, 2009**

The Tennessee Association of Student Financial Aid Administrators Executive Board met on Thursday, October 29, 2009 in the Anatole Room at the Embassy Suites Hotel in Murfreesboro, Tennessee.

Call to Order

President Marian Huffman presided and called the meeting to order at 9:01 a.m.

Roll Call

Karen Hauser called the roll. Board Members present were:

Voting Members

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| Marian Huffman | President |
| Sandra Rockett | President-Elect, Sponsorship Development Chair |
| Jeff Gerkin | Past President, TASFAA Advisory Committee to TSAC, Nominations Committee Chair |
| Ashley Bianchi | Treasurer |
| Karen Hauser | Secretary |
| Lester McKenzie | At-Large Representative, Conference Chair |
| Rick Taphorn | Private Sector Representative, Training Chair |
| Stephen White | Public Two-Year Sector Representative |
| David Hutton | Public Four-Year Sector Representative, Awards Chair |
| Cara Suhr | Tennessee Technology Sector Representative, Budget & Finance Chair |

Committee Chairs

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|-----------------|-----------------------------------|
| Jonathan Babock | Electronics Services Chair |
| Ron Gambill | Governmental Relations Chair |
| Jan Lassiter | Historical Chair |
| Larry Cyr | Membership Chair |
| Terri Parchment | Newsletter/Public Relations Chair |
| Joanie Walker | Site Selection Chair |
| Tim Phelps | State Programs Liaison Chair |

Board Members unable to attend were Jeanne Stewart, Clyde Walker and Crusie Lucero.
President Marian Huffman declared a quorum.

Reading and Approval of Minutes

The minutes from the July 24, 2009 Executive Board Meeting were emailed to each Executive Board member prior to the meeting for review. Minor corrections were made and presented during the meeting. The minutes were approved as presented.

Reports

Copies of Board Reports are included as Attachment A. Members in attendance presented their reports to the Board.

President - Marian Huffman presented her budget. At the time of the meeting there were 315 members. It was noted that the New Aid Officers budget line is designated for the conference workshop.

President-Elect - Sandra Rockett presented her report stating that the July 2010 Executive Board meeting was still under consideration due to the uncertainty of the future budget issues.

Past President - Jeff Gerkin presented his report which led to comments from Tim Phelps who spoke on behalf of TSAC regarding a new policy interpretation of TSAA eligibility for students who have prior defaults.

Treasurer - Ashley Bianchi presented her report which is included as Attachment B. Ms. Bianchi reported that \$50 was collected in memory of David Chambers and presented to MTSU as a scholarship.

Conference Chair - Lester McKenzie presented his report on the upcoming spring conference. David Bartnicki is being requested to attend and present the Federal Update. Mr. McKenzie distributed a form to solicit session ideas. Joanie Walker suggested YCAP for keynote speaker. President Huffman reminded the group that the Conference committee will meet on Thursday, January 21, 2010, then join the Executive Board for dinner. The Executive Board will meet on Friday, January 22, 2010.

Training Chair - Rick Taphorn presented his report.

Budget and Finance Chair - Cara Suhr presented her report. TASFAA's accountant is recommending that TASFAA file a State Charitable Solicitation Form. The cost is \$200.00. Lester McKenzie stated that he has spoken to the Tennessee Tax Department regarding the gift baskets that will be bid on at the spring conference. The baskets must be open to anyone who would like to participate in bidding/contributing even if they are not a member. The funds received from the project will go directly to scholarships and therefore will not be taxable.

Association Governance Chair - Jeff Gerkin presented Mr. Walker's report in his absence. Discussion was brought up by Ms. Rockett that when workshops are advertised TASFAA could allow non-members to attend for a different amount. President Huffman brought up the discussion of voting electronically versus manually at conferences. Discussion continued.

Electronic Services - Jonathan Babcock presented his report which included a visual presentation of a proposal for a new electronic web host for TASFAA. The web host is called Wild Apricot, which is out of Canada. The price would be \$50/month and Wild Apricot would import our current database. Currently ATAC hosts the majority of State Association's websites however there has been a noted decline in ATAC's responsiveness in posting information. TASFAA is under contract with ATAC until May 2010. TASFAA would need to give a 60 day written notice to end the current contract. If TASFAA stays with ATAC, it is the recommendation of the committee that an upgrade for \$725 should be done. Discussion continued on this topic. Ms. Huffman charged the committee to

- See if TASFAA can get out of the current ATAC contract
- Call other organizations for references
- Find out from ATAC if TASFAA owns TASFAA's URL
- Check on if pop-ups are a problem on the site
- See if the Treasurer's reports can be run on Wild Apricot
- Come back ready to vote in January 2010 or before using a conference call

The Board meeting recessed for a break at 10:30 am. The break was held in room 1030.
The Board meeting reconvened at 11:00 am.

Site Selection - Joanie Walker presented her report which continued with discussion regarding obtaining bids for future contracts. It was the consensus of the Executive Board to wait on seeking bids for the spring 2011 conference. There are no proposals on the table at this time.

Government Relations - Ron Gambill presented his report. Ms. Rockett expressed concern regarding the letter from the Department of Education sent to college and university presidents regarding Direct Lending. Mr. Gambill

shared that Senator Alexander, Tennessee, spoke from the Senate floor that the DOE overstepped its authority by sending the letter and asked Secretary Duncan to retract his letter.

Board members continued to present their reports as included in Attachment A.

State Program Liaison – Tim Phelps presented his report. Changes will be made to the TSAA program beginning with the 2010-11 academic year. TSAC is seeking legislative changes to the Minority Teaching Fellows Program. A member of the Governor’s staff as asked TSAC to review the various TELS proposals prior to the upcoming session.

President Huffman asked for old business. Hearing none President Huffman called for new business. No new business was presented.

Adjourn

President Huffman declared the Board Meeting adjourned at 12:07 pm.

Submitted by:

Karen Hauser