

**TASFAA Executive Board Meeting
Cool Springs Marriott Hotel
July 24, 2009**

The Tennessee Association of Student Financial Aid Administrators Executive Board met on Friday July 24, 2009 in the Appaloosa Room at the Cool Springs Marriott Hotel in Franklin, Tennessee.

Call to Order

President Marian Huffman presided and called the meeting to order at 9:15 a.m.

Roll Call

Karen Hauser called the roll. Board Members present were:

Voting Members

Marian Huffman	President
Sandra Rockett	President-Elect, Sponsorship Development
Ashley Bianchi	Treasurer
Karen Hauser	Secretary
Lester McKenzie	At-Large Representative, Conference Chair
Rick Taphorn	Private Sector Representative, Training Chair
Jeanne Stewart	Proprietary Sector Representative, Mentorship Chair
Stephen White	Public Two-Year Sector Representative
David Hutton	Public Four-Year Representative, Awards Chair
Cara Suhr	Tennessee Technology Sector Representative, Budget & Finance Chair

Committee Chairs

Clyde Walker	Association Governance Chair
Ron Gambill	Governmental Relations Chair
Jan Lassiter	Historical Chair
Larry Cyr	Membership Chair
Terri Parchment	Newsletter/Public Relations Chair
Joanie Walker	Site Selection Chair
Tim Phelps	State Programs Liaison Chair
Crusie Lucero	Long Range Planning Chair

Board Members unable to attend were Jeff Gerkin and Jonathan Babcock.

President Marian Huffman declared a quorum.

Reading and Approval of Minutes

The minutes from the June 18, 2009 Executive Board Transition Meeting were reviewed. There were no corrections made and the minutes were approved as presented.

Reports

Copies of Board Reports are attached. Members in attendance presented their reports to the Board. The reports are included in the minutes as Attachment A.

President - President Huffman presented the 2009-2010 budget. Discussion related to her presentation of the proposed budget followed.

Motion: President Huffman made a motion that the 2009-2010 budget be accepted as presented after discussion.

Sandra Rockett seconded the motion.

After confirming that there was no further discussion, President Huffman called for a vote. The motion carried. The 2009-2010 budget is included in the Minutes as Attachment B.

Treasurer – Ashley Bianchi presented the TASFAA Balance Sheet as of July 24, 2009. It is included with the minutes as Attachment C.

Secretary – Presentation of the written resignation of Sean Johnson as the Electronic Chair is included with the minutes as Attachment D.

Budget and Finance - Cara Suhr presented her report which included the mileage allowance for TASFAA Executive Board members' travel expenditure. Discussion related to her report followed.

Motion: Rick Taphorn made a motion to set the mileage rate for TASFAA Executive Board members' travel expenditure equal to the IRS rate for the year, effective every July 1.

Stephen White seconded the motion.

Discussion related to the motion followed.

After confirming that there was no further discussion, President Huffman called for a vote. The motion carried.

Cara Suhr continued her report with discussion of the feedback she received during the Brainstorming session held at the June 18, 2009 Executive Board transition meeting.

Motion: Cara Suhr moved to change the TASFAA Policies and Procedures manual to remove the conference fee compensation Executive Board members were receiving.

The motion carried.

The Board meeting recessed for a break at 10:15 a.m.
The Board meeting reconvened at 10:47 a.m.

Board members continued to present their reports.

Old Business

President Huffman asked if there was any old business to discuss and indicated there was none.

New Business

There was not any new business to discuss.

Adjournment of the Meeting

President Huffman declared the Business Meeting adjourned at 12:45 pm.

Submitted by:

Karen Hauser
TASFAA Secretary